

MEETING MINUTES OF  
MEASURE “E” CITIZENS’ OVERSIGHT COMMITTEE  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
January 16, 2014

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| Call to Order   | A regular meeting of the Measure “E” Citizens’ Oversight Committee of the State Center Community College District was called to order by Chair Don Larson at 5:30 p.m., January 16, 2014, District Office Board Room, 1525 E. Weldon Avenue, Fresno, California. A quorum was present.  |
| Members Present   | Don Larson (Chair), Craig DeShields, Fred Ketcham, Becky Malmo, Jeff Reid, and Donald Slade   |
| Members Absent  | Janet Hinesly and Gabriela Campos   |
| Other Attendees:  | Ed Eng, Vice Chancellor Finance & Administration, SCCC<br>Jeff Jensen, CPA, Crowe Horwath<br>Brian Speece, Assoc. Vice Chancellor, Business & Ops, SCCC<br>Christine Miktarian, SCCC Construction Manager<br>Wil Schofield, Director of Finance<br>Patricia Gonzalez, Recorder, SCCC  |
| Review of Minutes   | The minutes of the Measure “E” Citizens’ Oversight Committee meeting of October 24, 2013, were presented for review. Ms. Malmo moved and seconded by Mr. Ketcham to accept the minutes as presented. All ayes. Motion carried.  |
| Public Comment  | No public comment reported.   |
| Presentation and Consideration to Accept the Quarterly Financial Report ended June 30, 2013 [13-03]<br><u>Action</u>      | Jeff Jensen of Crowe Horwath presented a compilation of the Measure E General Obligation Bond Quarterly Financial Report for the period ending June 30, 2013. Mr. Jensen reported all is in compliance; there were no exceptions.<br><br>A motion was made by Mr. DeShields and seconded by Ms. Malmo to accept the Measure E General Obligation Bond Quarterly Financial Report for the period ending June 30, 2013.   |
| Independent Citizens’ Bond Oversight Committee Amended and Restated Bylaws and Ethics Policy Statement – Information Only | Ed informed the committee the Board of Trustees approved the amended Independent Citizens’ Bond Oversight Committee bylaws and ethics policy statement at the December 10, 2013 board meeting. The committee held discussion regarding the changes.<br><br>Mr. Reid provided to the committee an opinion by the attorney general regarding the use of Proposition 30 bond proceeds. For the record, Mr. Reid noted that the attorney general’s reference in Section 3.2 of the bylaws is inappropriate and the district should not have adopted the amended bylaws. Mr. Reid inquired if any district salaries have been paid by bond proceeds. |

Mr. Eng noted that the district has not spent any Measure E funds on administrator salaries. All monies have been spent on bond construction/facilities.

A motion was made by Jeff Reid and seconded by Ms. Malmo for the Independent Citizen's Bond Oversight Committee to request the district to consider striking the reference to the attorney general's opinion of Section 3.2 of the bylaws. Vote: 5/1 (DeShields); motion carries.

Mr. Eng will forward the request to the Board of Trustees. Mr. Eng asked for clarification on the request and Mr. Reid said the request could be formal or informal.

2012-2013 Audit  
Report – Information  
Only

Jeff Jensen presented the 2012-2013 audit report. The report was presented for information only.

Project Progress  
Report – Information  
Only  
[13-05]  
No Action

Mr. Speece presented the Measure E Project Status Report as of December 31, 2013.

An update on the following projects was provided:

- Southeast Center
- Completed Projects

Establish Next  
Meeting Date

The next meeting will be scheduled in January 2015. Notification of the meeting will be scheduled at a later date.

Adjournment

Mr. Reid moved and seconded by Mr. Ketcham to adjourn the meeting at 6:25 p.m. All ayes. Motion carried.

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Approved: \_\_\_\_\_