

MINUTES OF MEETING OF  
MEASURE "E" CITIZENS' OVERSIGHT COMMITTEE  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
JANUARY 25, 2007

- Call to Order                    A regular meeting of the Measure "E" Citizens' Oversight Committee of the State Center Community College District was called to order by Committee Chair Nick Pavlovich at 5:30 p.m., January 25, 2007, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.
- Members Present                Carrie Bowen  
Anne Lopez Gaston  
Scott Hacker  
Lorenzo Lee, Jr.  
Nick Pavlovich
- Members Absent                Tom Burk  
Jeffrey Reid  
Terry Stone
- Other Attendees:                Doug Brinkley, Vice Chancellor – Finance and Administration, SCCC  
Teresa Patterson, Executive Director – Public & Legislative Relations, SCCC  
Brian Speece, Associate Vice Chancellor – Business & Operations, SCCC  
Dori McKay, Administrative Secretary, SCCC  
Samantha Moore, Vavrinek, Trine, Day & Co., LLP
- Approval of Minutes            The minutes of the Measure "E" Citizens' Oversight Committee meeting of October 26, 2006, were presented for approval. A motion was made by Anne Lopez Gaston and seconded by Lorenzo Lee to approve the minutes of the October 26, 2006, meeting as presented. The motion was approved by a unanimous vote of the members present.
- Public Comment                There were no comments from the public.

Presentation and Acceptance of 2005-06 Annual Report for Presentation to the SCCCD Board of Trustees at their March 6, 2007, Meeting

The accounting firm of Vavrinek, Trine, Day & Co., LLP (VTD) has completed the Annual Report of the Measure "E" Bond Funding for the fiscal year ending June 30, 2006. Samantha Moore of VTD presented and explained the Independent Accountants' Report on Agreed Upon Procedures Performed Related to Measure E Compliance and Performance for the Fiscal Year Ending June 30, 2006. She noted that no exceptions were found.

In the discussion which followed, Carrie Bowen requested that a column be added to the project status section (pages 7 and 8) that would show estimated completion dates of the projects. Mr. Brinkley elaborated on the footnotes shown on page 11 regarding State funding for the Southeast Center and the Old Administration Building. Ms. Bowen also asked for an explanation of the difference between the Project Budget totals and Projected Completion Cost totals. Ms. Moore elaborated on the Bond Issuance Timing bar graph, which is included in the report. Mr. Brinkley spoke to the timing of the bond issues and the need to stay ahead of inflation.

It was moved by Lorenzo Lee and seconded by Ann Lopez Gaston that the Committee accept the 2005-06 Annual Report and present it to the SCCCD Board of Trustees at their March 6, 2007, meeting. The motion was approved by a unanimous vote of the members present.

Selection of Committee Representative to Present 2005-06 Annual Report to the SCCCD Board of Trustees at their March 6, 2007, Meeting

Nick Pavlovich announced that a representative from the Committee would be needed to present the annual report to the Board of Trustees at their March meeting. Mr. Pavlovich volunteered to make the presentation and there were no objections.

Presentation of Financial Information

Samantha Moore of Vavrinek, Trine, Day & Co., LLP, presented the Independent Accountants' Report on Applying Agreed-Upon Procedures for the quarter ending December 31, 2006. She noted that all was in compliance and there were no exceptions.

It was moved by Ms. Bowen and seconded by Ms. Gaston to accept the quarterly report, as presented. The motion passed unanimously.

Presentation of  
Project Progress  
Report

Brian Speece reported on the status of the following projects and their anticipated completion dates:

- Reedley Classroom Addition
- FCC Applied Technology Modernization
- Southeast Site Selection and Planning
- Willow/International Phase I
- FCC Student Services Modernization
- FCC Gymnasium Modernization
- FCC Health/Fitness Center
- FCC Local Area Network/Wide Area Network Phase V
- Madera Health/Fitness Center
- Old Administration Building (OAB)
- Reedley College Student Residence Hall
- Madera Vocational Labs
- Willow/International Phase II
- Reedley Modernization

Mr. Pavlovich asked what happens to unspent money and asked for an explanation of value engineering as it relates to the residence hall project. Mr. Brinkley explained that unspent funds would be used to offset increased costs for projects as a result of inflation or would be transferred to other projects at the respective college or center. Mr. Speece stated that the project design for the residence hall is being value engineered in that staff was evaluating project size and/or materials to bring it back within budget.

Mr. Lee asked how the residence hall project was presented to the community in the bond measure—was the District specific about the scope? Mr. Brinkley explained that the District could not exceed the scope, but savings from the bookstore remodel could be used for the residence hall project.

Establish Next  
Meeting Date

The next meetings are scheduled for Thursday, April 26, 2007, and July 26, 2007 at 5:30 p.m.

The April meeting will convene at the Reedley College campus and will include a tour of the classroom additions. A map to Reedley College will be mailed with the agenda packet for this meeting.

The July meeting will be held in the District Office board room.

Ms. Gaston asked if committee members can visit the other projects. Mr. Brinkley encouraged site visits and asked that members call ahead so a tour can be arranged. The committee will automatically be invited to any “Grand Opening” events.

Adjournment                      The meeting was adjourned at 6:08 p.m. by the unanimous consent of the committee.

:dbm

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Nick Pavlovich, Chair  
Measure "E" Citizens' Oversight Committee