

DRAFT
MINUTES OF MEETING OF
MEASURE “E” CITIZENS’ OVERSIGHT COMMITTEE
STATE CENTER COMMUNITY COLLEGE DISTRICT
JULY 26, 2007

Call to Order	A regular meeting of the Measure “E” Citizens’ Oversight Committee of the State Center Community College District was called to order by Doug Brinkley at 5:35 p.m., July 26, 2007, in Room 149, Willow/International Community College Center, 10309 N. Willow, Fresno, California.
Members Present	Carrie Bowen Greta Hennesay Don Larson Carol Martens Jeffrey Reid
Members Absent	Tom Burk
Other Attendees:	Doug Brinkley, Vice Chancellor – Finance and Admin., SCCC Brian Speece, Associate Vice Chancellor – Business & Operations, SCCC Dori McKay, Administrative Secretary, SCCC Eileen O’Hare, Legal Counsel, SCCC Larry Corum, Vavrinek, Trine, Day & Co., LLP Ron Feaver, Trustee, SCCC Dr. Terry Kershaw, Vice Chancellor, North Centers
Introduction of New Committee Members	Doug Brinkley welcomed new Committee members, Greta Hennesay, Don Larson, and Carol Martens. Members and attendees each introduced themselves.
Election of Officers for Two-Year Terms: Chair and Vice-Chair	Doug Brinkley asked members present for nominations for the position of Committee Chair. Jeff Reid moved that the Committee appoint Don Larson. There were no other nominations. Carol Martens seconded the motion and Don Larson was appointed Committee Chair by unanimous vote. Mr. Brinkley then turned the meeting over to Mr. Larson. Mr. Larson asked for nominations or volunteers for the Vice-Chair position. Jeff Reid volunteered. As there were no other volunteers or nominations, Jeff Reid was appointed Vice-Chair by acclamation.
Approval of Minutes	The minutes of the Measure “E” Citizens’ Oversight Committee meeting of April 26, 2007, were presented for approval. There were no corrections or amendments, and the minutes of April 26, 2007, were approved as published.

Public Comment	None
Presentation of Financial Information	<p>Larry Corum of Vavrinek, Trine, Day & Co., LLP, presented the Independent Accountants' Report on Applying Agreed-Upon Procedures for the quarter ending June 30, 2007. He noted that all was in compliance and there were no exceptions.</p> <p>It was moved by Jeff Reid and seconded by Carrie Bowen to accept the quarterly report, as presented. The motion passed unanimously.</p>
Presentation of Project Progress Report	<p>Brian Speece noted that an Executive Summary has been included in the Project Status Report. He then reported on the status of each of the projects at Fresno City College, the North Centers, and Reedley College, as listed in the Summary.</p> <p>Mr. Reid asked which College will have responsibility for the new Southeast Center. Mr. Larson noted that the cost of the Reedley residence hall project is increased. Mr. Brinkley noted that funding for other Reedley projects were reduced and the project scaled down to cover the increase. Ms. Bowen asked how many students would be served at the Willow/International Center. Mr. Reid had question about use of remaining funds.</p> <p>Doug Brinkley stated that administration would bring a cash flow analysis to the next meeting and copies of the booklet that was prepared recently for the rating agencies.</p>
Establish Next Meeting Date	<p>The next meetings were scheduled for Thursday, October 25, 2007, and January 24, 2008, at 5:30 p.m.</p> <p>Two Committee members will be unable to attend the October 25 meeting. Don Larson asked for an alternative date in October. A motion was made by Carrie Bowen and seconded by Carol Martens to hold the next meeting on October 18, 2007. The motion was approved by unanimous vote.</p>
Tour of Willow/International Center	<p>Terry Kershaw and Brian Speece conducted Committee members on a tour of the recently-finished Willow/International classroom building.</p>
Adjournment	<p>The meeting was adjourned at 6:45 p.m. by the unanimous consent of the committee.</p>

:dbm

Don Larson, Chair, Measure "E" Citizens' Oversight Committee